

June 22, 2016, OLLI AT UCI BOARD MINUTES

(These minutes are not official until approved at the August 24, 2016, OLLI Board meeting.)

PRESENT: Pat Linehan, Sherri Nussbaum, Al Glasky, Mike McGowan, Leslie Barnebey, Leah Jordan, Barb Barone, Karen McKenzie, Kirwan Rockefeller. ABSENT: Carolyn Brothers, Jeff Elias

The meeting was called to order at 1:45 PM. Board Members previewed the newly-created 3-minute Marketing video created by UCI production team (Zen and Shaunt). Everyone agreed—FABULOUS!!

A **MOTION** was made and unanimously passed to accept the amended May 25, 2016 minutes. Leah read Nila's email of resignation: "It is with a heavy heart that I submit my resignation as OLLI secretary. I feel I need to cut back on my activities and recover my health." The Board is sorry to accept Nila Kyser's resignation as Secretary. We appreciate her help through the years.

PRESIDENT'S REPORT: Pat Linehan reported that she has received a request from a former member who recommends that OLLI establish an inactive membership for \$50. To allow receipt of the newsletter. Karen and Barb mentioned that former members' names can be added to Constant Contact recipients. Through discussion it was agreed that OLLI would not create a new category of membership.

The August Board meeting will be held at IS-Onken even if we are not fully settled unless there is notification from City of Irvine to the contrary, in which case we'll meet at Sherri's house.

TREASURER: Sherri Nussbaum presented a graphic of the Income/Expense Comparison Report – May 16 that shows Donations have increased and Special Events had its very best year ever! New expenses for the next year are not yet forecast because of some unanswered questions due to anticipated move.

MOTION to accept the Status Report was made and unanimously passed. Board members discussed the thorough 2-page Status Report. Still to be determined: 1) Occupancy date – City of Irvine responsible; 2) Phone/Internet "turn-on" date (7/25?) and Move from Woodbridge (7/27?)– UCI responsible. The Osher Grant was received and funds will be forthcoming.

MOTION amended and passed unanimously: BOD authorizes a special \$5K ASUCI account for miscellaneous furnishings.

OFFICE MANAGERS: Barbara Barone and Karen McKenzie explained that the OLLI OFFICE to be in charge of scheduling groups in the IS-Onken Conference Room which easily holds 16 -20 people. Curriculum Committees and OLLI Extras are encouraged to use the room.

A new OLLI business card that fits in with the new marketing artwork was shown to the Board and enthusiastically accepted. Suggestion made that the OLLI blog number be eliminated. Al Glasky will follow up with Amie/UCI as to status of postcard. Mailing list, postage and cards are budgeted thru Osher Grant.

VP/ADMINISTRATION: Carolyn Brothers is traveling.

VP/MEMBER SERVICES: Al Glasky held a recent meeting with volunteers who will be delivering labeled Spring 2016 Catalogs in Laguna Woods, Irvine, Mission Viejo, Dana Point and Lake Forest and scheduling meetings at several Senior and Community Centers.

- WALL OF RECOGNITION: Manufacturers of the “142 Butterfly display” maintain that it will fit the 8’ wall; the cost will be \$2,114.00 including UPS shipping. 25 Gold, 35 silver and 82 bronze plaques that denote levels of financial commitment will be ordered. Cost of imprinting donor information will be \$7/plaque. Production time is 10-15 business days; arrival in ~3 weeks; delivery by August 1 to Al Glasky’s home.
- RIBBON-CUTTING EVENT, Wed., 9/7 at IS-Onken at 6:00 PM will be Invitation only – notables. Champagne and Hors d’ouerves – Kirwan Rockefeller will check on UCI liquor approval. List of possible City of Irvine, UCI invitees to be collected.
- OLLI OPEN HOUSE, Wed., 9/14 at IS-Onken at 10AM for members/friends with refreshments provided by Strawberry Café (Al will check) – iced tea and cookies.
- GALA DINNER, planned for Sat., 9/10 at IS-Onken (time?) depends upon approval from City of Irvine until OLLI has Occupancy Authorization. Sherri will email Mike Davis/IS. Decisions made: 1) drop dead number needed to attend = 50; 2) Total Cost to OLLI = \$150 per person includes all rentals, decorations, wine and centerpieces; 3) Attire: jacket/cocktail/formal; 4) Cost to OLLI member = \$250. A fancy e-VITE will be created by Barb/Karen/Al.

VP/PROGRAMS: Linda Saperstein attended the Arts & Humanities committee meeting. They are an enthusiastic group, looking forward to planning for Spring 2017.

DIR/ORGANIZATIONAL DVLPM: Mike McGovern supports Al’s events as positive for OLLI’s future development!

DIR/SPECIAL PROJECTS: Leslie Barnebey reported that 9 OLLI members are signed up for the Canadian Rockies trip in September 2016. She is impressed with the trips planned by University of Alaska, but due to UCI Contracts issues, realizes they might not work for us.

DIR/VOLUNTEER DEVELOPMENT: Jeffrey Elias – absent

DIR/PARLIAMENTARIAN: Leah Jordan reported that a “work party” will be formed to update the PPPManuals in early July.

UCI LIAISON: Kirwan Rockefeller told us that UCI Extension is now officially the Division of Continuing Education. New logo and business cards will be issued and the scheduled move into new facilities will be August 25th (??). He has emailed Osher Institute to inquire as to when the approved Osher Grant money would be received. “Show us the money!”

- Request for Leslie to email Premier Travel confirmation letter with specific trips.
- University of Alaska trips has met with university Contracts “glitch”. More later. National Osher approves of inter-University/OLLI trips as does UCI’s “parent” Berkeley.
- Copy of the Osher Grant will be emailed to Parliamentarian to include in BOD notebook.

The meeting was adjourned at 3:55 PM

Respectfully submitted, Leah Jordan (substitute Secretary

Next meeting August 24 at IS-Onken